



**Board of Directors Meeting of the
Utility Regulation and Competition Office ('OfReg')
Held on Thursday 09 June 2022, 9.00am
at the Office of the Utility Regulation and Competition Office
General Meeting #6 of 2022**

Minutes

Present:

Mr Rudy Ebanks (Chair)
Mr Frank Balderamos (Deputy Chair)
Mr Alric Lindsay, Non-Executive Director (AL) via Zoom
Ms Natasha Bodden, Non-Executive Director (NB)
Ms Bonnie Anglin, Non-Executive Director (BA) Via Zoom
Mr Peter Gough, Interim Chief Executive Officer (ICEO)
Mr Sonji Myles, Executive Director ICT (EDI)
Mr Duke Munroe, Chief Fuels Inspector (CFI)
Mr Gregg Anderson, Executive Director E&U (EDE) via Zoom
Ms Joanne Conolly, Board Secretary (BS)
Mr Christen Suckoo, Chief Operating Officer (COO), by Invitation
Ms Melissa Powery, Financial Controller (FC), by Invitation for item 7.3 only

Meeting called to order 9.12am.

1. General

1.1 Welcome

1.2 Approval of Agenda

Motion to approve by FB, Seconded by NB. Agenda approved.

1.3 Chair's Remarks

The Chair acknowledged and congratulated everyone on their participation in meetings and commented on how complex our legal obligations, regulations and rules are, all with focus of transparency and fairness to consumers. There is a new PR focus and media day which will hopefully inform the general public. Replacement of NED Whorms has started.

2. Declarations of Interest

None.

3. Minutes of previous meeting

3.1 Approval of the Minutes

3.1.1 General Meeting #5 of 2022 held 12 May 2022

Moved by NB, Seconded by FB. Minutes of General Meeting #5, held 12 May 2022, approved as amended. Motion carried.

3.2 Matters Arising from Minutes

None.

4. ICEO's Report

Highlights.

- Chamber presentation had a good turnout of around 20 people.
- Media event planned for 17th June. Board members are invited to attend.
- Press releases going out this week and next to on fuel price comparisons.
- OfReg have been invited to make a presentation to Caucus.

- Engagement survey completed. Results will be discussed with SMT prior to issuing to staff.

5. [Redacted] 5.1 Redacted under S19(1)(5)(c) Public Authorities Act

5.2 Website Update

Meeting with ICT department 10 June to finalise their sector. Should be complete end June for quality assurance checks by website provider. COO confirmed by next Board meeting 14 July there will be a working, launched website.

5.3 Complaints

Discussion around complaints handling, recording and responses, in line with the current Complaints Appeals Procedure in place. ICEO commented once consumer councils are set up in districts, this may inform the current process.

Break: 11.15-11.40am

The Board held an informal discussion before the meeting was brought back to Order at **12.06pm**

6 [Redacted] 6.1 Redacted under S19(1)(4) of Public Authorities Act

Break: 12.45pm-1.20pm

6.2 [Redacted] 6.2.1 Redacted under S19(1)(4) of Public Authorities Act

6.2.2 Redacted under S19(1)(4) of Public Authorities Act

6.2.3 Redacted under S19(1)(4) of Public Authorities Act

6.2.4 Redacted under S19(1)(4) of Public Authorities Act



[REDACTED]

Break 3.42pm-4.00pm

6.3 FUELS

6.3.1 Fuel Quality

Discussions around fuel quality. CFI confirmed Cayman's quality standards are global. The procurement process is currently being followed for fuel testing equipment, and the anticipated receipt date is end Q3 2022. A Quality and Standards Officer role, wholly focused in this area, is being developed. Calibration of all stations is underway.

6.3.2 Redacted under S19(1)(4) Public Authorities Act

[REDACTED]

6.3.3 Fuel Prices Presentation

Covered in 6.3.1 and 6.3.2. Press release to be drafted regarding comparative prices in the region. ICEO to view prior to release.

5.15pm break back 5.30pm.

7 Board matters

7.1 BAIL

The Board went through the current BAIL and updated.

7.2 Committees

7.2.1 Discussion on Committees

Unable to discuss as warranted due to time constraints. Board Chair and Secretary to prepare information on current Committees and actions to be taken, prior to the next Board meeting.

7.3 Annual reports for Board approval

7.3.1 AR 2019

Moved by FB, Seconded by NB. Board approves 2019 annual report. Motion carried.

7.3.2 AR 2020

Moved by FB, Seconded by NB. Board approves 2020 annual report. Motion carried.

7.3.2 AR 2021

Moved by FB, Seconded by NB. Board approves 2021 annual report. Motion carried.

COO acknowledged the work done by FC on the budgets. Board's appreciation was unanimous.



7.4 Sanctions update (due diligence)

Meeting with R J Berry for next Monday. Setting up meetings with MACI and CAA to go through their processes. UK has sanctioned around 100 names and currently the Office is relying on MACI and CAA to do initial checks for marine and aircraft licensing.

8. Any other business

8.1 Government Policy Directives Update

No update. Nothing received from last meeting.

8.2 Sustainable Farming

Primitive Greens presented to the Office last week. Partnership with Greentech and Dart. The Board will invite Primitive Greens to speak at the next Board meeting scheduled.

8 Adjournment and date of next meeting

Moved by FB seconded NB

Meeting was adjourned at 6.24pm.

Date of next meeting 14 July 2022.

Signed:  Mr Rudy Ebanks, Chairman

Signed:  Mrs Joanne Conolly, Secretary