

Application for Aircraft Radio Licence

(Type K ICT Licence)



Instructions for completion

- Print clearly – illegible, unclear or incomplete application forms may delay processing.
- Licence Types are defined in a Section 23 Notice published from time to time in the Gazette by OfReg, a copy of which is available at:
<http://www.ofreg.ky/upimages/commonfiles/1511333826Section23Notice20November2017.PDF>
- You should use this form (ICT Form K) if you wish to apply for or renew an Aircraft Radio Station Licence.
- All original Aircraft Radio Station Licences are delivered via email, please complete relevant section of this form if you require a Certified True Copy on paper

Accompanying Documentation

For **new** applications, this form must be accompanied by:

- The appropriate fee:
 - a) License - US\$120 (or CI\$98)
 - b) Certified Copy by Post - US\$30 (or CI\$25)
 - c) Certified Copy by FedEx - US\$30 (or CI\$25), Licensee provides FedEx Account
- Copy of Certificate of Registration issued by the Cayman Islands Civil Aviation Authority.

Notifications of changes in Ownership are treated as new applications, and must be accompanied by the Certificate of Registration and licence fee.

Changes in any other details should be notified immediately to the Office using this form. There is no charge for any resulting licence amendments.

SECTION 1 - Aircraft Owner's Details

1a. Owner's name

3. Mailing address, if different from 2.

OR, if aircraft is company owned

1b. Company name

4. Telephone number

1c. Name of company contact

5. Fax number

2. **Licensee Address.** You must detail your permanent address or, if this application is on behalf of a company, the company's registered address

6. **E-mail address, original License will be delivered to this address.**

SECTION 2 – Aircraft Details

7. Aircraft Type

9. Call sign (VP-)

8. Serial Number

SECTION 3 – Declaration

I have read and understood this form and the associated Guidance Notes and have fully and accurately completed this application form to the best of my knowledge. I declare that the body (if any) that I represent will be responsible for compliance with the licence and will have control and supervision of the equipment, and that I have due authority to make this declaration on its behalf.

Signature of applicant/licensee _____

Full name in block capitals

Date of application (dd/mm/yyyy)

Name of organisation

Position Held

License Delivery Details

Please indicate below if you require a Certified True Copy of the original license:

Certified True Copy of original License via Post

Certified True Copy of original License via FedEx

FedEx Account No.

Payment Details

All payments must be in either Cayman Islands (KYD) or US dollars, made as follows:

- Cash, if hand delivered to OfReg's offices
- A cheque drawn on a Cayman Islands' bank
- An international bank draft drawn on a Cayman Islands or US bank, bearing the bank's sort or routing code
- Credit Card (**MasterCard or Visa only**, neither American Express nor Diners' Card can be accepted)

Cheques and drafts should be made payable to 'OfReg'.

To pay by credit card, please provide the following details:

Type of Card

VISA



Master Card



Amount

US\$

Card Number

Expiry Date

MM/YY

Name of cardholder

Signature _____

Where to send this form

When you have completed this form, please send it, together with the documents detailed at the commencement of this form, to:

OfReg

PO Box 10189
3rd Floor, Monaco Towers II
11 Dr. Roy's Drive
Grand Cayman
Cayman Islands, KY1-1002

Contacts:

Tel: 1-[345] 946-4282

Fax: 1-[345] 945-8284

Email:

General Enquiries:

info@ofreg.ky

All Ship, Aircraft and Misc Licensing Matters: licensing@ofreg.ky

Please use only the above email addresses. Addressing email to individual members of staff could result in significant processing delays.

Web Site: www.ofreg.ky