



**STRICTLY PRIVATE & CONFIDENTIAL**  
**MINUTES OF SPECIAL BOARD MEETING HELD**  
**11 SEPTEMBER 2025**

BOARD SECRETARY  
OFREG



# Utility Regulation and Competition Office

## Board Meeting Minutes – Special Board Meeting #06 of 2025

# Minutes

## Meeting Details

<b>Meeting Date:</b>	11 September 2025
<b>Time:</b>	13:00 hrs – 13:30 hrs
<b>Minute Taker:</b>	Alison Maxwell
<b>Venue:</b>	OfReg Conference Room
<b>Attendees:</b>	<u>OfReg Voting Board Members</u> Samuel Jackson, Chair Natasha Bodden, Deputy Chair Frank Balderamos, Member Mike Gibbs, Member Osbert Francis, Member Wrendon Timothy, Member  <u>OfReg Non-Voting Member</u> Gavin Baxendale  <u>OfReg Non-Voting Staff</u> Sonji Myles, ICEO/EDI Alison Maxwell, AGC McCleary Frederick, EDE

## Agenda Details

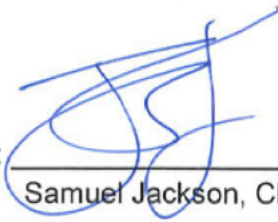
AGENDA OVERVIEW	
1. General	1.1 Welcome 1.2 Declarations of Interests 1.3 Ratification of RR decisions
2. Fuels Sector	
3. AOB	Brac Fuel Complaint
4. Adjournment	The meeting was adjourned at 13:30 hrs

FOI Act (2021 Revision) s21(1)(a)(ii)

## Meeting Minutes

1.	General		1
1.1	Welcome	Chair called the meeting to Order at 13:00 hrs.	2
1.2	Declarations of Interest	There were no Declarations of Interest.	3
1.3	Ratifications of RR	The round robin decision taken in respect of the satellite	4

	Decisions	communications determination was ratified, as it had been passed by round robin with a majority vote on 9 September 2025.	
2.	Fuels Sector		
	FOI Act (2021 Revision) s21(1)(a)(ii)		
3	AOB		7
		<ul style="list-style-type: none"> <li>• It was agreed all formal decisions would be documented by the BS in a signed resolution document.</li> <li>• Deputy Chair brought up a fuel complaint previously submitted by a Complainant through the correct URCO channels, in respect of his claim that a Licensee in Cayman Brac had a pump dispensing short fuel measures. The complaint had been closed out in URCO's system, however the Complainant now had an issue with the fuel provider on CB expressing that he was no longer willing to serve him because he had made a complaint to URCO. It was decided the Fuels Team should be responsible for approaching the Licensee, as this behaviour was in breach of their licence. <b>BS to inform Fuels Sector to action.</b></li> </ul>	8
4	Adjournment	• Meeting was brought to a close at 1.23pm.	9

Signed:   
 Samuel Jackson, Chairman

Signed:   
 Joanne Conolly, Secretary