

JANUARY 23, 2024



**STRICTLY PRIVATE & CONFIDENTIAL
DRAFT MINUTES OF BOARD MEETING HELD
14 DECEMBER 2023**

**BOARD SECRETARY
OFREG**



Utility Regulation and Competition Office

Board Meeting Minutes - General Meeting #11 of 2023

Minutes

Meeting Details

Team Name:	Board of Directors
Meeting Date:	14 December 2023
Time:	9.30 am – 5.31 pm
Venue:	OfReg Conference Room
Attendees:	Samuel Jackson, Chair Osbert Francis, Member Gavin Baxendale, Member Mike Gibbs, Member Natasha Bodden, Member Bonnie Anglin, Member Stacy-Ann Kelly, Member Peter Gough, ICEO Christen Suckoo, COO – by invitation for agenda item 7 only Sonji Myles, EDI – by invitation for agenda item 5.2 only Louis Boucher, EDE – by invitation for agenda item 5.1 only John Epp, GC – by invitation for agenda item 6 only
Zoom Attendees:	Frank Balderamos, Deputy Chair Wrendon Timothy, Member
Apologies/excused:	Ken Springer, DCFI
Minute Taker:	Joanne Conolly (BS)

Agenda Details

AGENDA OVERVIEW
1. Welcome & Chair's Remarks
2. Declarations of Interest
3. Minutes of Previous Meetings
4. ICEO Report
5. Sector Matters
6. Legal Advice
7. Administration Report
8. Board Matters
9. AOB

Meeting Minutes

1. Welcome & Chair's Remarks

Chair called the meeting to order at 9.30am.

2. Declarations of interest

Chair declared an interest in respect of items 5.3.1 and 6. Deputy Chair will Chair during that item.

3. Minutes of previous meetings

3.1 Approval of the minutes of:

3.1.1 General Meeting #11 of 2023 held on 09 November 2023

Minutes of previous Board meeting approved by all Members.

3.1.2 Matters arising from minutes

There were no matters arising from the minutes.

4. ICEO report

PG read through highlights from his report in DB.

Highlights:

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- Discussion on fuels and capacity for testing.
- Met with CMO re 5G who confirmed from his research, no health risks.
- [Redacted] Meeting with the Regiment suggested.
- At CBP&L meeting, they were informed this matter would be discussed at the January meeting.
- [Redacted]

Redacted under PAA s19(5)(b)

Redacted under PAA s19(5)(b)

Redacted under PAA s19(5)(b)

5. Sector Matters

5.1 E&U

5.1.1

[Redacted]

5.1.1 Redacted under PAA s19(5)(b)

case

5.1.2

5.1.3

5.1.3
Redacted
under PAA
s19(5)(b)

5.1.4

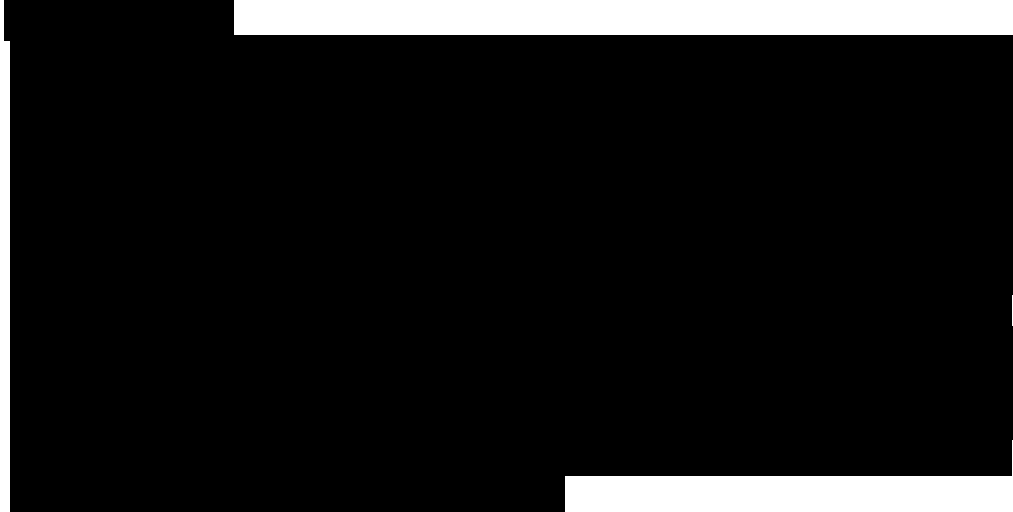
5.1.4
Redacted
under PAA
s19(5)(b)



5.2 ICT

[Chair recused himself. Deputy Chair presiding.]

5.2.1



5.2.1
Redacted
under PAA
s19(5)(b)

5.3 Fuels

[Chair returned to the meeting.]

5.3.1



5.3.1
Redacted
under PAA
s19(5)(b)

5.3.2



5.3.2
Redacted
under PAA
s19(5)(b)

6. Legal Advice

The GC ran through his report, contained within the Board folders.

7. COO report

Christen Suckoo gave highlights of report:

- Recruitment: Human Resources/Operations Management. Meeting as a panel, with offer out tomorrow 15 December, or Saturday 16 December. Director of Economics and Regulatory Affairs (DERA). Negotiating salary. Deputy ExDir water (DEDW) is to be re-advertised.
- Consumer Council. Advert for general members and a Chairman specifically will run tomorrow Friday 15 December then January 2024 and close on 21 January.
- Regulatory Impact Assessments to be implemented in January 2024.

- Website now has active online applications and payments for aircraft radio licences. Once all the bugs are worked out this will be expanded to ship radio licences and all other categories.
- IT: plan to move away from Apple to PC. DB to be replaced with a document management system. We are reviewing the strategy and moving pieces of it forward in-house. To be re-evaluated to see how much will require a consultant, once the present work is concluded.

- [Redacted]

[Redacted]

Redacted under PAA s19(5)(a)

Redacted under PAA s19(5)(b)

8. Board Matters

8.1 Payment to Staff

Round Robin vote confirmed. All BoD members in favour. As per S23(7) URCA.

8.2 Changes to Board Directives & Policy for Secretary

Round Robin vote confirmed. All BoD members in favour. As per S23(7) URCA.

8.3 Energy & Water Committee

Chair expressed concern of the size of this department and suggested Energy and Water should be separate Committees.

8.4 Board Self-Assessments

BS reminded Members these need to be back by 31 December 2023.

8.5 OfGem Report

ICEO went through report with BoD. Told the Board he has a meeting with the Governor on 19 December.

8.6 [Redacted]

8.6 Redacted under PAA s19(5)(a)

9. AOB

9.1 ICT Committee

EDI asked whether we had an active committee. Member Bodden informed him last year it was EDI, Member Francis and Deputy Chair. ICEO explained there was a new project, a national policy for the digital world, with a budget of \$300k. Member Baxindale will also sit on that committee., There will be more information in the new year.

9.2 Director Replacement

ICEO asked whether BoD would look to replace [Redacted] It was agreed that should a replacement be required by the Ministry, specific expertise should be sought from candidates. NED Bodden pointed out Deputy Chair has given one year's notice also, and his 3-year term expires September 2024. Nominating committee is listed as Cabinet Secretary, Deputy Governor, a member appointed by the Premier, a member appointed by the Leader of the Opposition, and the Chair of OfReg.

Redacted under PAA s19(5)(a)

9.3 CEO Designate Position

Chair raised concerns from the Ministry over the advertising of the CEO designate position. Discussions around the current ICEO's position and whether the CEO designate would be an internal or external appointment.


10. Adjournment and Date of Next Meeting

Energy Committee meeting Monday 18 December 2023 (including waste to energy).

Next board meeting Thursday 11 January 2024 (hosting WA). BS to send out invitation.

Extraordinary meeting of the board 25 January 2024 to host CUC.

There being no other business, the meeting was brought to a close at 5.31pm.

Signed: 
Frank Balderamos, Deputy Chairman

Signed: 
Joanne Conolly, Secretary