

# Application for Land Mobile Radio Licence

(Type P ICT Licence)



Base station and mobile radio transmitters (including hand-held) operating on designated frequencies in the Cayman Islands.

## Instructions for completion

- Print clearly – illegible, unclear or incomplete application forms may delay processing.
- Licence Types are defined in a Section 23 Notice published from time to time in the Gazette by the Office, a copy of which is available on the Offices' web site at [www.ofreg.ky](http://www.ofreg.ky).
- You should use this form (OfReg Form P) if you wish to apply for or renew one or more Land Mobile Radio Licence(s).
- This form must be accompanied by:
  - The appropriate fee (currently CI\$20 per radio and CI\$75 per frequency channel, per annum)
  - Schedule to Form P, listing the frequency channels and the individual makes, models and serial numbers of radios to be licensed.
- Note that it is a serious offence to use radio equipment without a licence. Section 82 of the Information and Communications Technology Act provides for fines of up to CI\$50,000 and imprisonment for up to 5 years for those caught.

## SECTION 1 - Radio Owner's Details

<p><b>1a. Owner's name</b></p> <input type="text"/>	<p><b>3. Number of Radios to be registered</b> (Detailed in Schedule)</p> <input type="text"/>
<p>OR, if radio is company owned</p>	
<p><b>1b. Company name</b></p> <input type="text"/>	<p><b>4. Number of Frequency Channels to be registered</b> (Detailed in Schedule)</p> <input type="text"/>
<p><b>1c. Name of company contact</b></p> <input type="text"/>	<p><b>5. Telephone number</b></p> <input type="text"/>
<p><b>2. Licensee Address.</b> You must detail your permanent address or, if this application is on behalf of a company, the company's <b>Registered</b> and <b>Mailing</b> addresses</p> <input style="width: 100%; height: 150px;" type="text"/>	<p><b>6. Fax number</b></p> <input type="text"/>
	<p><b>7. Email address</b></p> <input type="text"/>
	<p><b>8. Station Address, if different from Licensee Address</b></p> <input style="width: 100%; height: 80px;" type="text"/>

**SECTION 2 – Declaration**

I have read and understood this form and have fully and accurately completed this application form and the attached Schedule to the best of my knowledge. I declare that the body (if any) that I represent will be responsible for compliance with the licence and will have control and supervision of the equipment, and that I have due authority to make this declaration on its behalf.

**Signature of applicant/licensee**

**Full name in block capitals**

**Date of application (DD-MM-YYYY)**

**Name of organisation**

**Position held**

**Payment Details**

Current licence fees are CI\$20 per radio and CI\$75 per frequency channel, per annum.



All payments must be in either Cayman Islands (KYD) or US dollars, and should be made in one of the following ways:

- Cash, if hand delivered to OfReg's offices
- A cheque drawn on a Cayman Islands' bank
- An international bank draft drawn on a Cayman Islands or US bank, bearing the bank's sort or routing code
- By bank wire transfer (please request an invoice and bank details from the Office)
- Credit Card (**MasterCard or Visa only**, neither American Express nor Diners' Card can be accepted)
- Postal Orders and personal or company cheques drawn on a non-Cayman Islands' bank are NOT accepted

Cheques and drafts should be made payable to "OfReg"

To pay by credit card, please provide the following details:

**Type of Card**

- Visa 
- MasterCard 

**Amount**

**Card Number**

**Expiry Date (MM-YY)**





**Name of cardholder**

**Signature**

## Where to send this form

When you have completed this form, please send it, together with the documents detailed at the commencement of this form, to:

**OfReg**  
PO Box 10189  
**3<sup>rd</sup> Floor, Monaco Towers II**  
**11 Dr. Roy's Drive**  
Grand Cayman  
Cayman Islands KY1-1104

**Tel:** 1 (345) 946 4282  
**Fax:** 1 (345) 945 8284

**Email:**

General Enquiries: [info@ofreg.ky](mailto:info@ofreg.ky)  
All Maritime, Aircraft and Radio Licensing Matters: [licensing@ofreg.ky](mailto:licensing@ofreg.ky)  
Radio Frequency and Spectrum Matters: [spectrum@ofreg.ky](mailto:spectrum@ofreg.ky)

Please use only the above email addresses. Addressing email to individual members of staff could result in significant processing delays.

**Web Site:** [www.ofreg.ky](http://www.ofreg.ky)

# Schedule to Land Mobile Radio Licence



Office Use Only
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(Details of Radios and Frequency Channels to be licensed)

<b>Instructions for completion</b>	
<ul style="list-style-type: none"> <li>Print clearly – illegible, unclear or incomplete application forms may delay processing.</li> <li>Licence Types are defined in a Section 23 Notice published from time to time in the Gazette by the Office, a copy of which is available on the Offices’ web site at <a href="http://www.ofreg.ky">www.ofreg.ky</a>.</li> <li>Base stations and repeaters count as two frequency channels when calculating fees</li> </ul>	<ul style="list-style-type: none"> <li>This form must be accompanied by:                             <ul style="list-style-type: none"> <li>The appropriate fee (currently CI\$20 per radio and CI\$75 per frequency channel)</li> <li>A completed OfReg Form P giving full details of the applicant.</li> </ul> </li> <li>Use additional sheets if needed</li> </ul>

<b>Details of Frequency Channels to be Licensed</b>				
#	Transmit Frequency (MHz)	Receive Frequency (MHz) (base stations and repeaters)	Channel Bandwidth (kHz)	Technology in Use <sup>1</sup>
1				
2				
3				
4				

<b>Details of Radios to be Licensed</b>				
#	Manufacturer	Model Number	Serial Number	Radio Frequency Range (in MHz) <sup>2</sup>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

<sup>1</sup> Please state whether the service is analog, or if digital which technology (e.g. DMR, TETRA, dPMR, P25, MotoTRBO)

<sup>2</sup> This is the full frequency range over which the radio can operate and will be found on the manufacturer’s specifications

