



**Board of Directors Meeting of the  
Utility Regulation and Competition Office ('OfReg')  
Held on Thursday 17 February 2022, 9.00am  
at the Offices of the Utility Regulation and Competition Office Boardroom  
General Meeting #2 of 2022**

**Minutes**

In attendance:

Mr Rudy Ebanks, Chairman (Chair)  
Mr Frank Balderamos, Deputy Chair (FB)  
Mr Alric Lindsay, Non-Executive Director (AL)  
Mr Leroy Whorms, Non-Executive Director (LW)  
Mr Malike Cummings, Chief Executive Officer (CEO)  
Mr Christen Suckoo, Chief Operating Officer (COO) (by Invitation)  
Mr Sonji Myles, Executive Director Information (EDI)  
Mr Duke Munroe, Chief Fuels Inspector (CFI)  
Mr Gregg Anderson, Executive Director Energy (EDE)  
Ms Joanne Conolly, Board Secretary (BS)  
Ms Melissa Powery, Financial Controller (FC) (by Invitation for points 6.2, 6,3 & 7.1)

Apologies:

Hon Chris Saunders, Deputy Premier  
Mr Wesley Howell, Chief Officer  
Ms Debbie-Ann Whittaker, Deputy Chief Officer

**1. General**

- 1.1 Welcome  
Meeting called to order by Chair at 9.18am.
- 1.2 Approval of Agenda  
***Motion to approve by LW; Seconded by FB. All in favour. Motion Carried.  
Agenda approved.***
- 1.3 Chair's Remarks  
Confirmed the Deputy Premier and party would not be attending today's Board meeting.

**2. Declaration of Interests**

CEO raised a conflict of interest in Agenda point 6.1.

**3. Minutes of Previous Meeting**

- 3.1 Approval of the Minutes of:

General meeting #1, held 13 January 2022

***Motion to approve by FB; Seconded by LW. All in favour. Motion Carried.  
Minutes approved as amended.***

Special meeting #1, held 25 January 2022

***Motion to approve by FB; Seconded by LW. All in favour. Motion Carried.  
Minutes approved.***

Extraordinary meeting #1, held 08 February 2022  
***Motion to approve Minutes deferred to next Board meeting.***

3.2 Matters Arising from Minutes

General Meeting #1, held 13 January 22 - 5.1.1 – EDE updated that he has had contact with CUC, who confirm they are staying in touch with local contractors to use them whenever possible.

**4. Chief Executive Officer Report**

CEO presented highlights of his report. Discussions ensued.

- Chair suggested consultation with POCS on JD's that were evaluated by external agent using the same HAY system.

Break at 11.02 am

Return at 11.14 am

**5. Regulatory Matters**

5.1 **E&U**

None.

5.2 **ICT**

5.2.1 Redacted under S19(5)(b) Public Authorities Act (2020 Revision)

5.2.1

[Redacted content]

5.3 **Fuels**

5.3.1 Redacted under S19(5)(b) Public Authorities Act (2020 Revision)

5.3.1

[Redacted content]

**6. Board Matters**

6.1 Redacted under S19(5)(a) Public Authorities Act (2020 Revision)

6.1

[Redacted content]

6.2 Presentation of Financial Report

The FC presented the Financial Report to the Board for the 12-month period ending 31 December 2021.

6.3 Amendment to OfReg General Reserve Policy

FC spoke about the General Reserve Policy. The Board had previously queried whether this should be funded by a line item in the budget. FC recommended that the Office retains the current policy wording, and that the Office should not earmark a line item of revenue to fund the General Reserve in the years that the Office incurs a deficit. The General Reserve should be mainly funded by the Accumulated Surplus.

**Motion for OfReg General Reserve Policy to remain in force: Motioned by FB; Seconded by LW. All in favour. Motion Carried. Recommendation by FC is approved.**

6.4 Board & Management Communications Framework Policy

CEO requested this matter be deferred to the next Board meeting.

6.5 Approval of OfReg Board Minutes Publication Policy

Policy amended to ensure the CEO reviews the redacted version of the minutes, and grants approval before they are published.

**Motion to approve by FB; Seconded by LW. All in favour. Motion Carried. Board Minutes Publication Policy approved.**

6.6 Document security

Discussion around document protection. EDI to investigate best way forward, and report at next Board meeting.

Break 12.46 pm

Return 1.36 pm

1.30 pm SM left the meeting.

1.58 pm DM left the meeting. Returned at 2.48 pm

6.7 BAIL

CEO presented the BAIL for the Board.

7. AOB

7.1 Redacted under S19(5)(b) Public Authorities Act (2020 Revision)

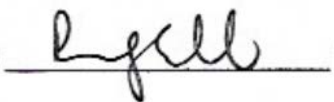
7.1

7.2

7.2 Redacted under S19(5)(b) Public Authorities Act (2020 Revision)

8. Adjournment and Date of next meeting

**Motion to adjourn the meeting by FB; Seconded by LW. All in favour. Motion Carried. Meeting adjourned at 3.26 pm, until Thursday 10 March 2022.**

Signed  Mr Rudy Ebanks, Chairman

Signed Joanne Conolly, ETA Digitally signed by Joanne Conolly, ETA  
DN: cn=Joanne Conolly, c=IE, o=OfReg,  
ou,email=joanne.conolly@ofreg.ie,  
c=US  
Date: 2022.03.16 11:51:39 -0500 Ms Joanne Conolly, Secretary