



**Board of Directors Meeting of the
Utility Regulation and Competition Office ('OfReg')
Held on Thursday 13th January 2022, 9.00am by Zoom
General Meeting #1 of 2022**

Minutes

Present:

Mr Rudy Ebanks (Chair)
Mr Frank Balderamos, Deputy Chair, Non-Executive Director (FB)
Mr Leroy Whorms, Non-Executive Director (LW)
Mr Alric Lindsay, Non-Executive Director (AL)
Mr Malike Cummings, Chief Executive Officer (CEO)
Mr Christen Suckoo, Chief Operating Officer (COO) (By Invitation)
Mr Duke Munroe, Chief Fuels Inspector (CFI)
Mr Sonji Myles, Executive Director, ICT (EDI)
Mr Gregg Anderson, Executive Director E&U (EDE)
Mrs Joanne Conolly, Board Secretary (BS)

1. General

1.1 Welcome

Meeting called to order 9.15am.

1.2 Approval of Agenda

CEO request adding an item under AOB: Approval of award of Honorarium for qualifying staff.

With that amendment to Agenda, **LW moved to approve agenda as amended, and FB Seconded. Motion carried.**

1.3 Chair's Remarks

- Postponed visit to OfReg by the Deputy Premier, Chief Officer and Deputy Chief Officer. This will take place at the next Board meeting on 10 February 2021.
- Move to the new offices are taking longer to finalise, and a deadline has been set for end of next week.
- Issues with the new website. Hoping that by the middle of this month, the website will be finished and available.
- Papers for board directors' review/discussion/approval still being submitted late.

NED Lindsay joined 9:23am.

2. Declaration of Interest

None

3. Minutes of Previous Meeting

3.1 Approval of the Minutes of:

General meeting #8, held 09 December 2021
Approved as amended.

FB moved to approve the minutes as amended, and LW seconded. Motion carried.

Special meeting #2, held 22 December 2021.

Approved as amended.

FB moved to approve the minutes as amended, and LW seconded. Motion carried.

3.2 Matters Arising from Minutes
None.

4. **Chief Executive Officer Report**

- CEO read through the highlights of his report.
- The Chair requested a copy of the list of outstanding matters being sent to the Ministry.
- A short discussion on the consumer protection regulations followed.
- CEO confirmed a regulatory lawyer position would be filled this year.

5. **Regulatory Matters**

5.1 **E&U** 5.1 Redacted under PAA (2020 Revision) S19(4) Regulatory Decision

[Redacted]

5.2 **ICT** 5.2 Redacted under PAA (2020 Revision) S19(5)(b) Commercially Sensitive Information

[Redacted]

5.2.2 Consideration re: development of Child Online Protection Rules for ISPs.
AEDI gave the Board a short précis of how the team are looking to create a working relationship between the internet service providers, to establish a code to seek to protect our most vulnerable from threats of the internet - be it self-harm content, or other harmful content, or abuse.

LUNCH break 12.30pm - 30 mins. Reconvene at 1pm.

5.3 **Fuels** 5.3 Redacted under PAA (2020 Revision) S19(5)(b) Commercially Sensitive Information

[Redacted]

5.3.2 Redacted under PAA (2020 Revision) S19(5)(b) Regulatory Decision

5.3.2 Update on Fuel Sector Regulatory Intervention Measures & Timelines.

[Redacted]

The Board requested a Special meeting to be convened to consider the recommendation. The meeting was set for Tuesday 25th January at 1:00pm. BS to send around Zoom meeting invitation.

6. Board Matters

- 6.1 Amendment to OfReg General Reserve Policy
CEO wishes to defer.
- 6.2 Board & Management Communications Framework Policy
CEO wishes to defer.
- 6.3 OfReg Board Minutes Publication Policy
CEO detailed some proposed changes to the policy which were discussed. Changes to the policy to be drafted and placed before the Board at the next meeting.
- 6.4 BAIL
Point clarified - Professional Indemnity Insurance: CEO confirmed to LW, that the Ministry had been contacted, and this cannot be obtained from Government.
- 6.5 Redaction of Board Minutes
Goes hand in hand with point 6.3. The Board was informed that both the DCO and CO of the Ministry require copies of the redacted minutes going forward.

7. Any other Business

- 7.1 Levying of Fees for Out of Working Hours/Weekend services by OfReg, excluding emergencies.
CFI gave detail to the Board in respect of the Fuels team working out of hours. CFI to present draft policy around this, at the next Board meeting.
- 7.2 Approval of award of Honorarium for qualifying staff
The CEO had the Board's full support in awarding this to staff in accordance with the criteria outlined in the Board paper.
NEDs all in agreement, therefore Chair confirmed approved as presented.

8. Adjournment and Date of next meeting

Date and time of next General meeting set at Thursday 10 February 9.00am.
Chair declared close of meeting at 3.53pm.

Signed _____ Rudy Ebanks, Chairman

Signed _____ Joanne Conolly, Secretary