



**Board of Directors Meeting of the
Utility Regulation and Competition Office
held on Tuesday, 4 August 2020, at 9:00 am
(Via Virtual Conference)
Special Meeting 3 of 2020**

Minutes

In attendance:

Dr. the Hon. Linford Pierson, Chair (Chair)
Mr. Ronnie Dunn, Non-executive Director (RD)
Mr. Rudy Ebanks, Non-executive Director (RE)
Mr. Paul Byles, Non-executive Director (PB)
Mr. Phillip Ebanks, Non-executive Director (PE)
Mr. Malike Cummings, Chief Executive Officer (CEO)
Mr. Duke Munroe, Chief Fuels Inspector/Director Fuels Markets (CFI)
Mr. Gregg Anderson, Executive Director Energy & Utilities (EDEU)
Mr. Alee Fa'amoe, Executive Director ICT (EDICT)
Ms. Alison Maxwell, Assistant General Counsel/Secretary (AGC/S)
Mr. Christen Suckoo, Chief Operating Officer (COO) (by Board Directive) (joined at 9:31 am)

Apologies:

Mr. Gene Banks, Non-executive Director (GB)

Start: 9:05 am End: 10:51 am

1. General

1.1 Welcome and Prayer

The Chair welcomed everyone and said the prayer.

1.2 Approval of Agenda

Motion to approve the Agenda. Moved by RD and seconded by PE.

2. Declaration of Interest

N/A

3. Board Matters

3.1 CUC COVID-19 Cost Recovery and June 2020 Base Rate Adjustment Proposal

The EDEU confirmed that he adhered to the instructions of the Board, and met with CUC regarding the rate implementation and the percentage of the COVID-19 recovery costs that CUC would bear. [REDACTED]



[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] The EDEU requested that the matter be deferred until further communication with CUC has taken place, and that a vote be conducted by round-robin.

Motion to defer until further communication has taken place with CUC, and a vote conducted by round-robin. Moved by PB and seconded RD.

3.2 OAG Report and PAC's Concerns

The OAG's recommendations contained in the Report on the Efficiency and Effectiveness of OfReg was presented by PB as chair of the Risk and Audit Committee. The Board reviewed and discussed the status of implementation of the Recommendations in the Report.

Recommendation 3 – it was noted that all primary conflicts were addressed in the proposed URC Amendment Law 2018. The CEO confirmed that the General Counsel has the list of all the conflicts that needs to be addressed. The CEO informed the Board that the Public Authorities Law was due to be reviewed and revised also, and this is expected to be done shortly.

Recommendation 4 – The voting members of the Board were in agreement with the recommendation, which is to be implemented by Q1 2021.

Recommendation 5 – The CEO informed the Board that a list of core values were agreed upon during the OfReg Reset Workshop that occurred in December, 2019 and were adopted. The core values are Integrity, Fairness, Trustworthiness, Non-Discriminatory, Effectiveness and Highest Ethics.

Recommendation 6 – The COO confirmed that he was finalizing the policy, and the policy will be completed by 5 August 2020. The CEO informed the Board that the Office of the Auditor General (the "OAG") appeared reluctant to enter into an agreement in relation to the confidentiality of OfReg's Board minutes. The AGC/S circulated the letter dated 14 July 2020 received from the OAG regarding the minutes.

Recommendation 8 – To be implemented by Q1 2021.

Recommendation 9 – The Committee has been meeting regularly, and minutes of each meeting are added to the board papers.

Recommendation 10 – The CEO will organise a strategic planning session regarding the review and update of the Strategic Plan in September. Details will be circulated in due course. CEO to plan and identify a host.

Recommendation 11 – This will be discussed in the strategic planning session as well.

Recommendation 12 – The Manager (Administration) is presently finalizing the document, and plans to complete by mid-August 2020.

Recommendation 16 – A framework will be drafted by November 2020.

Recommendation 17 – On track.



- 3.2.1 Adoption of Values – Already addressed during discussions in relation to agenda item #3.2.
- 3.2.2 SOL and Rubis LCCLs – discussion ensued.
- 3.3 Recommendations and Requests to the Board re Improvement of OfReg.
The Non-Executive Directors invited the CEO to make any comments. The CEO responded that he will discuss with the SMT, and provide comments if necessary.

4. **Adjournment**

Motion to adjourn – RD and seconded by RE.

HA Coxner
Chair - OfReg
25 August 2020

Reviewed by CAP 23 Nov 2020. No redaction needed under the FOIA/DPL law