Application for Aircraft Radio Licence

(Type K ICT Licence)

Instructions for completion

- Print clearly. Illegible, unclear or incomplete application forms may delay processing.
- Licence Types are defined in the Notice pursuant to section 23(2) of the ICT Act published from time to time in the Gazette by the Office, a copy of which is available on the Office's web site. See: www.ofreg.ky/forms-and-fees.
- You should use this form (OfReg Form K) if you wish to apply for, or renew, an Aircraft Radio Station licence.
- Aircraft Radio Station Licences are delivered via email. Please ensure that you complete the relevant sections of this form.
- This form must be accompanied by the appropriate fee and a copy of the Certificate of Registration issued by the Cayman Islands Civil Aviation Authority.
- Notifications of changes in Ownership are treated as new applications and must be accompanied by the Certificate of Registration and licence fee.
- Changes in any other details should be notified immediately to the Office using this form. A modification fee will be charged for issuing the updated licence.

SECTION 1 - Aircraft Owner's Details

1a. Owner's name

4. Telephone number

OR, if the aircraft is company owned

1b. Company name

5. Email address

1c. Name of company contact

2. Licensee Address. You must detail your permanent address or, if this application is on behalf of a company, the company's registered address.

6. Owner's Mailing Address, if different from Licensee's Address

SECTION 2 - Aircraft Details

7. Aircraft Type

9. Full Callsign (beginning VP- or VQ-)

8. Serial Number

SECTION 3 – Declaration

I have read and understood this form and have fully and accurately completed this application form to the best of my knowledge.

I declare that I will be responsible for compliance with the licence, will have control and supervision of the equipment, and that I have due authority to make this declaration.

Signature of applicant/licensee	
Full name in block capitals	
Date of application (DD-MM-YYYY)	
Name of organisation	
Position held	

SECTION 4 - Payment Details

Current Aircraft licence fees are CI$98.00 (US$120.00) per annum. Licence modifications are charged at CI$16.20 (US$20.00). The amount entered below must match the currency selected. Licences are only issued for one (1) year.

All payments must be in either Cayman Islands Dollars (KYD) or United States Dollars (USD) and should be made in one of the following ways:

- Cash, if hand delivered to OfReg's offices
- A cheque drawn on a Cayman Islands' bank made payable to "**OfReg**". Cheques drawn on a non-Cayman Islands' bank are not accepted.
- By bank transfer (please request an invoice and bank details from the Office). Note that additional Wire transfer fees are charged for bank transfers.
- Credit Card (**MasterCard**, **VISA** or **American Express only**, Diners' Card is not accepted).

To pay by credit card, please provide the following details:

Amount	○ USD ○ KYD	
Card Number		
Expiry Date (MM-YY)		
Name of cardholder		
Signature		

Where to send this form

When you have completed this form, please send it, together with the documents detailed at the commencement of this form, to:

Postal Address:

OfReg
PO Box 10189
3rd Floor, Monaco Towers II
11 Dr. Roy's Drive
Grand Cayman
Cayman Islands KY1-1002

Tel: +1 (345) 946 4282
Fax: +1 (345) 945 8284

Email:

General Enquiries: info@ofreg.ky
Maritime, Aircraft and Radio Licensing: licensing@ofreg.ky

Please only use the email addresses above. Addressing email to individual members of staff could result in significant processing delays.

Web Site: www.ofreg.ky