

There are 2 main scenarios covered by this procedure:

- Leak without fire or explosion**
- Leak already ignited and product leaking on fire**

A) LEAK WITHOUT FIRE OR EXPLOSION

In case of a LPG release, the sensors will identify the leak and automatically sound the LPG Release Alarm:

1. On sounding the Alarm, stop all operations with caution. Do not produce sparks or ignition sources:
2. Ensure that the all pumps are stopped and all circuit breakers supplying power to all buildings are turned off.
 - Call Fire Department (911)
 - Call Police (911)
 - Call HOME GAS (949-7474) and request the vessel unload process to stop immediately (If applicable).
3. All personnel must evacuate the premises in an orderly manner heading towards the meeting point; Do not start vehicles or remove from the compound!
4. First Aid Team will be activated at the meeting point, with personnel assuming duties assigned.
5. No unauthorized personnel / visitors must be allowed to enter terminal during emergency period.
6. No attempt must be made to take product from any storage tank while there is a fire/leak within/adjacent to the terminal. Product movement will only take place after assessment of the situation and Consultation with the Fire Marshal.
7. Upon arrival of the municipal Fire Department personnel, the task must be handed over to them. The Fire Control Officer will liaison with the ranking Fire Officer in charge.
8. On arrival of the Police, gate controls and plant security must be handed over to them.

B) - LEAK ALREADY IGNITED AND PRODUCT LEAKING ON FIRE

In case of a LPG release, the sensors will identify the leak and automatically sound the LPG Release Alarm (Proceed to Item 3), however in case of Fire, the Fire alarm will not sound automatically. Plant personnel will have to activate:

1. Proceed to the alarm switch and pull.

ALARM SWITCHES ARE POSITIONED ON THE OUTSIDE OF THE OFFICE BUILDING AT THE COUNTRY MANAGER'S EXIT DOOR, INSIDE THE OFFICES AT: THE COUNTRY MANAGER'S DOOR, THE WAREHOUSE DOOR (OUTSIDE), INSIDE THE MAIN ENTRANCE DOOR, AND AT THE NORTH WAREHOUSE EXIT DOOR.

2. On sounding the Alarm:
 - Ensure that the loading rack pumps are stopped and all circuit breakers supplying power to the rest of the building are off (except for the fire pumps breakers).
 - Make the appropriate calls as requested:
 - Call Fire Department (911)
 - Call Police (911)
 - Call HOME GAS (949-7474) and request the vessel unload process to stop immediately (If applicable)
3. Assign personnel to shut off monitors in zones away from fire/leak.
4. Ensure that all pumps are shut down and all valves are closed and padlocked, unless to do so would endanger personnel.
5. Ensure that all trucks are evacuated if it is safe to do so.
6. All persons not assisting in the emergency must be instructed by the Communications Officer to evacuate the premises in an orderly manner.
7. First Aid Team will be activated at the meeting point with personnel assuming duties assigned.
8. No unauthorized personnel / visitors must be allowed to enter terminal during emergency period.

9. No attempt must be made to take product from any storage tank while there is a fire/leak within/adjacent to the terminal. Product movement will only take place after assessment of the situation and Consultation with the Fire Marshal.
10. Upon arrival of the municipal Fire department personnel, the task of fire/leak fighting must be handed over to them. The Fire Control Officer will liaison with the ranking Fire Officer in charge.
11. On arrival of the Police, gate controls and plant security must be handed over to them.